

Trinity Upper School History Department



Students **must** submit major assignments (to be determined by the teacher) that reflect their own work. The Trinity Upper School Handbook's section on "Personal and Academic Integrity," states that a "students work is expected to be entirely his or her own..." We recognize that some assistance from a tutor, parent, or fellow student can be effective in helping students improve their skills in a particular area. On the other hand, a student's receipt of considerable outside help conflicts with the educational mission of the school to foster the development of the individual's abilities. With this in mind, the History Department is especially concerned that students are aware of what constitutes considerable outside help.

The following forms of assistance are permissible:

- Discussions with others that lead to the formulation of ideas and/or thesis
- Editing by others which **indicates** spelling errors
- Editing by others which **indicates** grammar and syntactical errors
- Editing by others which **indicates** problems of logic, argumentation, and flow

The following forms of assistance constitute considerable outside help and are a violation of the School's policy on academic integrity:

- Having someone else **formulate** your ideas and/or thesis
- Having someone else **organize** the framework of your essay/paper
- Having someone else **fix** your spelling errors
- Having someone else **fix** your grammar and syntactical errors
- Having someone **rewrite** any section of your paper

If you are confused as to what constitutes permissible help while working on an assignment, please speak with your teacher.